

Martinsburg-Berkeley County Public Library Commission

North Berkeley Library

October Regular Meeting Minutes

October 24, 2024

Lakyn Ausherman, President, called the regular meeting of the Martinsburg-Berkeley County Public Library Commission to order at 4:48 PM in the North Berkeley Library.

Attendees:

Voting members: Lakyn Ausherman, President; Ian Gingold, Treasurer; Robert Mahaffey, Member; Alisa Mills, Secretary

Non-voting members: Gretchen Fry, MBCPL Director; Lynn Walker, Finance and Human Resource Manager

Guests: Molly Brady, Manager of North Berkeley Library

Approval of Regular Minutes: The minutes from the September 26, 2024 regular meeting were approved on a Gingold/Mahaffey motion by unanimous vocal vote.

Approve financial report, pending audit

Public Comments: None

Financial Report:

The Financial Report ending September 30, 2024, presented by Lynn Walker, Finance and Human Resource Manager, was accepted, pending audit, by Gingold, seconded by Mahaffey, all approved by unanimous vocal vote.

Director's Report:

The Director's Report was presented by Gretchen Fry and will be included in the minutes.

Unfinished Business:

Regarding the HVAC and asbestos abatement project in the Martinsburg Library, additional costs may occur. A sprinkler system may need to be added, depending on current building codes and other regulations.

There is a large antique painting by an exceptional artist, worth approximately one million dollars, which will need to be cleaned of asbestos and protected from further damage. This will need to be done by a conservator who is familiar with this process.

Thrasher needs an updated number for the cost differences of the work done by Boland, figuring in extra costs, and/or of reduction of fees.

New Business:

A proposal from Crabtree was introduced for architectural services to replace the fireproofing in the Martinsburg library.

A motion was made by Gingold to Gretchen Fry and Lynn Walker to receive a quote from Thrasher similar to the Crabtree quote. If the cost is equal to or less than \$14,000, the board authorizes them to accept the quote. Seconded by Lakyn. Approved by unanimous vocal vote.

The 2025 Holiday schedule draft was presented by Gretchen Fry. The draft was approved on a Gingold/Mahaffey motion by unanimous vocal vote.

The next Library Board meeting was moved to Dec. 12th, at a suggestion from Ausherman, to be held at the North Berkeley Library.

The Mahaffey/Gingold motion to adjourn was approved by unanimous voice vote, and the meeting adjourned at 5:38 PM.

Executive Session

Opened at 5:39

Closed at

5:58 Lakyn/Gingold

Respectfully submitted,

Alisa Mills